



Tree Frog Publishing LLC
World Language Products for Elementary through Higher Ed
Featuring...

EDU NOVELA.COM

Order for schools, 2018-2019 School Year

Instructions

We tried auto-enroll online and it failed. Back to good old paper!

- The price is \$10.00 per user, unless noted in our specials. Teachers and a tech support team member are always free with a classroom of student license purchases. *There is a minimum order of \$150 per school. Each student user must have a unique license.* Licenses expire July 31, 2019.
- Schools paying the \$10 per user price with *credit cards* may also pay invoice through the portal/online store. We will send you a link.
- If you are using a *purchase order and/or are receiving a discount, please pay by check* within 60 days. Late payments may result in a suspension or termination of service at our discretion.
- *We do not accept returns after October 15 for any orders. We also do not accept returns once we have enrolled your students, even if before October 15. Please be certain both you and your students (on the student network at your school) have tested our free sample episodes in school before you order. You must also obtain clearance from your school tech team to use our tool.*

Please email this form to:

info@edunovela.com or

Fax to EduNovela.com at:

1-833-U-Novela (once you hear our greeting, press
START FAX on your fax machine)

To pay by check:

Please see the bottom of this form for our address.

To set up EduNovela.com/TreeFrog Publishing LLC as a new vendor in your district or you require a W-9 or sole vendor letter, your teacher likely received the forms. They are also located on the "Place an order" tab on our home page.

Continue to next page...

EduNovela.com Order form. Incomplete forms will not be processed until complete.

Date of order: _____

School Name: _____

Full Address, **City, State and zip** (We need all of these to set you up in the system)

Lead teacher or administrator placing request: _____

Email: _____

Are you also a teacher on the account for EduNovela.com? Yes/ No

Please seek out a tech support team member for your set up and request permission to add her or him on to the account. **We support you long term with our program but you may need a tech support team member for devices.** It is required.

This is not optional: **Tech support team member from your school**

Full name: _____ Email: _____

Does this person know s/he will be contacted by us now? Yes/ No

Which product?

Silvana sin lana Spanish 1-3

How many licenses? _____

*Gran hotel for AP/5

How many licenses? _____

**We only sell Gran Hotel for Spanish 4,5,or AP or college Spanish.*

ESTIMATED total number of students using license: _____

Parents will pay \$10 fee Yes/ No

If school is paying fill out this section:

Quoted price per license: \$ _____

Sub total: \$ _____

Total due within 60 days: \$ _____

Please note there is a minimum order of \$150 per school charge.

Whether School or Parent paying, please continue

Lead Teacher or Single teacher:
Indicate which program with a circle:

Full Name _____ School email: _____ SSL or GH
If different from above

Full Name _____ School email: _____ SSL or GH

Full Name _____ School email: _____ SSL or GH

Full Name _____ School email: _____ SSL or GH

Full Name _____ School email: _____ SSL or GH

Other teachers may be added to the next sheet if needed.

Signature of financial professional responsible for this account:

I represent my school and I am responsible to pay this order by check within 60 days.
I have seen the refund policy on page 1.
Please make checks payable to **Tree Frog Publishing LLC**.
Send to the email address or fax below. You will receive a printed invoice as well.

Print name: _____

Title: _____ Date: _____

Signature: _____

Email: _____

Mailing address if different from Page 1, including CITY, STATE & ZIP CODE:

See directions on page 1 to email or fax this enrollment form.

EduNovela.com/ Tree Frog Publishing LLC, Santa Barbara CA USA

1-833-U-Novela, info@edunovela.com

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